



PU'U KUKUI ELEMENTARY SCHOOL

COMMUNITY COUNCIL

SCC MEETING			
10.24.2016	START: 5 PM	END: 6 PM	SCHOOL OFFICE CONFERENCE ROOM
Meeting called by	Principal Chad Okamoto		
Type of meeting	Regular Meeting		
Facilitator	Principal Chad Okamoto		
Note taker	Alvaro Coimbra		
Timekeeper	Alvaro Coimbra		
Attendees	Aislinn Clevenger, Alvaro Coimbra, April Gragas, Chad Okamoto, Elizabeth Ayotte, Jamie Fujioka, Kepa Cabanas, Kim Tanaka, Kristen Stafford, Lori Teragawachi, Meleana Aurelio, Rhonda Fosbinder		
Absent	No one		
ITEM # 1	INTRODUCTIONS AND OVERVIEW OF 9/26 MEETING		
Mr. Okamoto thanked all for coming and gave all Members the opportunity to introduce themselves			
Mr. Okamoto went over the SCC Bylaws and other important information found in the SCC binder with first time attendees			
Mr. Okamoto explained the purpose of the School Community Council			
Mr. Okamoto discussed the duties of future officers and inquired if anyone in the group might be willing to volunteer			
The following persons offered their services:			
Alvaro Coimbra for Secretary			
Rhonda Fosbinder for Chairperson			
Jamie Fujioka for Vice-Chairperson			
ITEM # 2	ELECTION OF OFFICERS		
Ms. Lori Teragawachi made a MOTION to ELECT the following members in order to comply with Article IV, Section I of SCC Bylaws:			
Alvaro Coimbra for Secretary, Rhonda Fosbinder for Chairperson and Jamie Fujioka for Vice-Chairperson			
Ms. Kristen Stafford second the motion			
All in attendance favored the motion - No one voted against it			
ITEM # 3	CURRENT MEETING AGENDA, 7 HABITS PARENT NIGHT, Q&A'S		
Mr. Okamoto presented the agenda of the meeting for the benefit of those who had not attended the previous meeting			
Mr. Okamoto explained to the group the "theme" of our school, which is the "7 Habits"			
School staff members discussed the need of scheduling a training seminar of the 7 Habits for parents			
Mr. Okamoto opened to floor for Q & A's			
ITEM # 4	DATA PRESENTATION, REPORTS, STUDENT SURVEY		
Mr. Okamoto went over Students ranking reports showing how our students did in Math, Literacy & Science Proficiency tests			
Mr Okamoto shared school report results for Math Growth MGP, Achievement Gap, overall attendance, student demographics, etc.			
Mr. Okamoto distributed results of a School Quality Survey given during Spring 2016 to students at 4 th & 5 th grades. He asked us to review them and save any questions we might have for our next meeting			
ITEM # 5	AGENDA FOR NEXT MEETING		
Ms. Kim Tanaka advised attendees of the following items, which need to be discussed during our next meeting: Full-time salary & casual positions allocations due in May 2017 as well as possibly going over 2017 school budget			
Next meeting was scheduled for Monday, 11/28			



PU'U KUKUI ELEMENTARY SCHOOL

COMMUNITY COUNCIL



SCC MEETING MINUTES		
11.28.2016	Time: 5:07 PM – 6:15 PM	SCHOOL OFFICE CONFERENCE ROOM
Meeting called by	Principal Chad Okamoto	
Type of meeting	Regular Meeting	
Facilltator	Principal Chad Okamoto	
Note taker	Alvaro Coimbra	
Attendees	Aislinn Clevenger, Alvaro Coimbra, April Gragas, Chad Okamoto, Kepa Cabanas, Kristen Stafford, Lori Teragawachl, Meleana Aurelio, Rhonda Fosbinder	
Absent	Jamie Fujloka, Kim Tanaka, Elizabeth Ayotte	
ITEM # 1	Prior Meeting Minutes & Reports Review	
Motion was made by Lori Teragawachl to accept the minutes from SCC meeting of 10/24/16 Second by Alvaro Coimbra. All members were in favor		
Principal Okamoto reviewed and explained the Intervention Screener Report and also described the following:		
Incidents & Discipline Offenses		
Attendance		
Tripod Survey & Perceptual Data		
Demographics (ethnicities, Incidents, Attendance,		
Mr. Okamoto analyzed the above reports and showed the council the strengths of our school and challenges we currently face		
ITEM # 2	"Leader in Me" & "7 Habits"	
Mr. Okamoto explained about the "Leader in Me" framework		
Mr. Okamoto reviewed the Lighthouse Team graphics		
Kristen Stafford further explained and made clarifications regarding the "7 Habits" program which encourages teachers to apply it in their classrooms while students are rewarded for excelling in putting the program in action		
ITEM # 3	Staffing & Classroom Needs - "Growth Block" Reading Program	
Principal Okamoto shared about staff projections for 2017-2018 school year as well as the pros and cons of adding portable classrooms should the number of students exceed current classroom capacity.		
Mr. Okamoto also shared about the "Growth Block" program and how it has been making a very positive impact in students' reading levels		
Mr. Okamoto requested from the group to go over the reports and information shared during meeting so we may come up with ideas on how we can achieve our academic and financial goals during the upcoming school year		
ITEMS # 4 & 5	"Growth Mindset" Training Staff Days & Kindergarten ADD-ON Days - Next Meeting's Agenda	
Staff members shared the importance of additional "no student" days so staff may receive vital "Growth Mindset" training as well as Waver days for first week of kindergarten so kids and teachers may adapt. A request was made to allow school to make same requests for next school year		
A motion was made by Rhonda Fosbinder that council would authorize school to make both requests and to select exact dates once 2017-18 calendar is available. Lori Teragawachl second the motion. All voted in favor of it		
Next Meeting Agenda: To discuss members' ideas on how to deal with staff & classroom needs. Go over school budget		
NEXT MEETING DATE/TIME: MONDAY, JANUARY 30 TH AT 5 PM		



PU'U KUKUI ELEMENTARY SCHOOL

COMMUNITY COUNCIL



SCC MEETING MINUTES			
DATE: 1/30/17	START TIME: 5 PM	END TIME: 6 PM	LOCATION: SCHOOL OFFICE CONFERENCE ROOM
Meeting called by	Principal Chad Okamoto		
Type of meeting	Regular Meeting		
Facilltator	Principal Chad Okamoto		
Note taker	Alvaro Coimbra		
Timekeeper	Alvaro Coimbra		
Attendees	Alvaro Coimbra, April Gragas, Chad Okamoto, Kepa Cabanas, Kim Tanaka, Lori Teragawachi, Meleana Aurelio, Rhonda Fosblinder		
Absent	Aislinn Clevenger, Elizabeth Ayotte, Jaime Fujloka, Kim Tanaka, Kristen Stafford		
ITEM # 1			
Acceptance of the minutes for our last SCC meeting was motioned by Lori Teragawachi and seconded by Alvaro Coimbra. All prese nt favored the motion			
Principal Okamoto shared data and explained the budget based on projected enrollment.			
ITEM # 2			
April shared the need of all SCC members to prepare for an upcoming election for next school year SCC members			
Kepa and Meleana offered to approach 4 th graders on joining the SCC			
ITEM # 3			
April shared about the current need to hire a new part-time office staff person, however since we'll be losing a part-time employee soon, a change from			
Part-time to full-time would be needed. The additional amount needed for the position is already approved In the 2017-18 school year budget so no			
additional funds			
Will be required.			
ITEM # 4			
School to begin invitation to parents to attend SCC meetings by adding meeting dates & times to school calendar			
SCC members discussed the upcoming Leadership Day Event coming up on 3/17/17			
Principal Okamoto suggested all SCC members to review Academic & Financial Plans so we can offer suggestions			
ITEM # 5			
Next SCC meeting: February 27 th at 5 PM			
Following meeting: April 3 rd at 5 PM			



PU'U KUKUI ELEMENTARY SCHOOL

COMMUNITY COUNCIL



SCC MEETING MINUTES			
DATE: 2/27/17	START TIME: 5 pm	END TIME: 5:30 pm	LOCATION: SCHOOL OFFICE CONFERENCE ROOM
Meeting called by	Principal Chad Okamoto		
Type of meeting	Regular Meeting		
Facilitator	Principal Chad Okamoto		
Note taker	Alvaro Coimbra		
Timekeeper	Alvaro Coimbra		
Attendees	Aislinn Clevenger, Alvaro Coimbra, April Gragas, Chad Okamoto, Elizabeth Ayotte, Kepa Cabanas, Kim Tanaka, Kristen Stafford, Lori Teragawachi, Meleana Aurelio, Lianne Dela Cruz (school staff)		
Absent	Jamie Fujloka, Rhonda Fosbinder		
ITEM # 1			
Minutes of 1/30 meeting were accepted after correction was to be made on Item #3. Attached please find corrected copy of document			
ITEM # 2			
Report data is being looked at more, in order the school may become more sensitive to culturally sensitive groups in order to increase involvement and participation.			
We discussed movie night at Hale Makana			
Principal Chad asked if anyone had any recommendations			
ITEM # 3			
We discussed the need to focus on building a culture of respect (7 habits) as priority for the first 1-2 weeks of the next school year as well as the possibility of another family cultural event			
ITEM # 4			
We discussed the Department of Education Accreditation for all schools including Elementary Schools, in 2 years. The process starts now. Visitors will be coming in April and will be setting up interviews.			
Kids are very excited about the playground; ball drive & bingo night (school needs more balls)			
ITEM # 5			
Next meeting: April 3 rd at 5 pm			



PU'U KUKUI ELEMENTARY SCHOOL COMMUNITY COUNCIL



SCC MEETING MINUTES	
DATE: 5/22/17	START TIME: 5 pm
END TIME: 6 PM	LOCATION: SCHOOL OFFICE CONFERENCE ROOM
Meeting called by	Principal Chad Okamoto
Type of meeting	Regular Meeting
Facilitator	Principal Chad Okamoto
Note taker	Alvaro Coimbra
Timekeeper	Alvaro Coimbra
Attendees	Aislinn Clevenger, Alvaro Coimbra, Chad Okamoto, Elizabeth Ayotte, Kepa Cabanas, Kim Tanaka, Kristen Stafford, Lori Teragawachi, Rhonda Fosbinder
Absent	April Gragas, Jamie Fujioka, Meleana Aurelio,
ITEM # 1	
Principal Chad and Beth Ayotte shared about Pu'u Kukui's "Three-Year Academic Plan 2017-2020" and answered questions from members.	
ITEM # 2	
Motion was made by Lori and seconded by Kristen to accept the review and explanations of the Three-Year Academic Plan" All members present were In favor	
ITEM # 3	
Motion was made by Rhonda and seconded by Lori to defer acceptance of last meeting's minutes until our next meeting, so members may have a chance to review it. All members present were In favor	
ITEM # 4	
Principal Chad left the meeting so members could complete Principal Survey. Upon completion Chairperson Rhonda Fos binder signed on behalf of SCC.	
ITEM # 5	
Next meeting was scheduled for Monday, August 14 th at 5 pm	